

Job Shadowing Interview - Head & Teachers

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Host Teacher		
Subject / Position		
School	Nørresundby Gymnasium and HF, Nørresundby	
Interview	Carried out on _____	N _____ / of _____

GENERAL QUESTIONS - for heads

1. What is your title or position?
2. What are your job responsibilities?
3. What are the minimum education and experience required for your job?
4. What training, education, and prior experience do you have?
5. What education/training did you have before taking this role? How helpful was it in getting you the role and supporting you in the role?
6. What is the work environment for this job? (i.e. high intensity, even-paced, work in teams, work independently)
7. What do you like most about your job?
8. What do you think makes you successful at your job?
9. Do you have opportunities for professional development?
10. Are there opportunities for advancement at your workplace?
11. How might your job change in the next five-ten years?
12. Are there any other experiences - work or non-work related - that have supported you in your career?
13. If you could go back in time would you do anything differently in preparation for this career path?
14. What qualifications do you feel are important for this role?
15. What personal qualities do you need to succeed in this role?
16. If you could change any aspect of your career/ role what would you change?
17. What is your favourite thing about your current role?

18. What do you feel are the most challenging elements of your role?
19. Could you give me an example of a typical day for you in this role?
20. What do you spend most of your time doing?
21. Who do you work with and what are the relationship links?
22. How important is team work to this role?
23. How often do you work alone?
24. How much of the work is self-directed and how much is regulated by others?

SPECIFIC QUESTIONS – for teachers

Teaching Techniques and Style

1. What approaches or techniques work best for you in teaching?
2. What innovative ideas would you like to use in your classroom?
3. What area would you like to strengthen?
4. What are the traits of a good teacher?
5. What are your greatest teaching strengths/weaknesses?
6. What lesson components do you include in your teaching?
7. Why should a student take a course in your particular discipline?
8. Explain your style of teaching--strategies, methodologies, techniques.
9. Describe what I would see if I walked into your classroom while school was in session.
10. What is your grading philosophy?
11. Tell me your best/worst teaching experience scenario.
12. Do you believe in detailed lesson plans?
13. How would you incorporate all aspects of the curriculum in your lessons?
14. How do you accommodate individual differences?
15. What steps would you take to improve a student's self-concept?
16. How would you motivate the hard-to-reach child?
17. What is your philosophy of disciplining? What are your ideas about discipline?
18. How would you define teaching as a job? As a profession?
19. What techniques would you use to motivate students?
20. What is your greatest concern when in a classroom?
21. How will you appraise your teaching performance?

22. How do you keep current in the field?
23. What is the role of the teacher in the classroom?
24. Describe the format you use to develop a lesson.
25. How do you handle the different ability levels of students in classes?
26. What is the role of homework?
27. What has been your most positive/negative teaching experience?
28. What is your system for evaluating student work?
29. How would you handle a student who is a consistent behavioural problem in your class?
30. What curricular materials have you developed?
31. Describe a situation in which you had difficulty in getting along with someone and how you overcame it.
32. What are your prominent work habits?
33. What limitations do you have that would impact your performance in this position?
34. How much time do you devote to the lecture approach?
35. If you could choose to teach any concept in your area, which would you select and why?
36. How would your students describe you?
37. What is the toughest aspect of teaching today?
38. What do you like most about teaching?
39. What aspects of teaching do you like least?
40. How do you involve parents in the learning process?
41. In your opinion, can a school be too student-oriented?
42. How would you respond if a parent said that you marked too hard?
43. What five words would you use to describe yourself?
44. What provisions have you made for the gifted?
45. In what areas do you feel you need improvement?
46. What is the role of the student in your classroom?
47. What units would you include in teaching?
48. What should your students gain from taking your class?
49. How do you cope with stress?
50. What two books, concepts or experiences have influenced you most in your professional development?
51. What question have I not asked that you wish I would have raised?

School and environment

1. In what kind of work environment are you most comfortable?
2. Define current curriculum trends in your area.
3. Describe an ideal curriculum in your area of study.
4. Describe the physical appearance of your classroom.
5. What rules have you established for your classroom?
6. What should schools do for students?
7. How would you change the school-system if you could make any changes?